

# Minutes of a meeting of the CITY EXECUTIVE BOARD on Thursday 15 June 2017

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## Committee members:

Councillor Price (Chair)  
Councillor Brown  
Councillor Hollingsworth  
Councillor Smith  
Councillor Tidball

Councillor Turner (Deputy Leader)  
Councillor Hayes  
Councillor Rowley  
Councillor Tanner

## Officers:

Caroline Green, Assistant Chief Executive  
Lindsay Cane, Acting Head of Law and Governance  
Nigel Kennedy, Head of Financial Services  
Jennifer Thompson, Committee and Members Services Officer

## Also present:

Councillor Andrew Gant, Liberal Democrat Group Leader, Liberal Democrat shadow member for Corporate Strategy & Economic Development, Customer and Corporate Services, Liberal Democrat Group Leader

## Apologies:

Councillor Sinclair sent apologies.

## 1. Declarations of Interest

There were no declarations.

## 2. Addresses and Questions by Members of the Public

None received.

## 3. Councillors Addresses on any item for decision on the Board's agenda

There were no addresses.

#### **4. Councillor Addresses on Neighbourhood Issues**

Councillor Brown spoke about the steps the council were taking to reassure tower block residents that the towers had adequate fire safety protection and that the refurbishments did not increase the risk of a catastrophic fire, in light of the tragedy at Grenfell Tower in London. She thanked staff for getting publicity and information out to residents and the public.

The Board invited the Head of Housing to update the Board. He explained how the refurbishments and existing measures reduced the risk of a fire spreading and reduced the risk of the stairwells becoming unusable in the event of a fire.

He said that he would look at providing drop-in sessions at the tower blocks to allow residents to ask questions and raise concerns.

#### **5. Items raised by Board Members**

None received.

#### **6. Scrutiny Committee Reports**

##### **a) Scrutiny Response: Local Plan - Preferred Options report**

Councillor Gant, Chair of the Scrutiny Committee, presented the report and the recommendation from the committee (attached as a supplement to the agenda).

The scrutiny committee recommended: That consideration is given to the possibility and desirability of using planning policy to protect and control shopping frontages in smaller shopping areas that are not classified as local centres.

He highlighted two further points:

- The concerns of the boating community
- Only the most up-to-date information on the current consultation and the most current locations of the roadshow should be shown to avoid confusion.

The Board Member for Planning and Regulatory Services said that:

- he agreed in part with the recommendation Local centres are considered in the Local Plan Preferred Options document as part of the hierarchy of centres for town centres uses. Town centres are where town centre uses should be directed. The definition of Town centres in the NPPF explicitly excludes neighbourhood centres. An option to include a lower tier of centres (below Local Centres) has not been put forward in the Plan, as this is not therefore considered to be compliant with the NPPF which sets out that small parades of shops are not classed as 'centres'. The proposed Local Centres are listed in the Options document, and if consultees consider further areas should to be identified as centres, they can be put forward during the consultation, and if it's considered that they do meet the NPPF definition then they can be included in the draft plan.;
- in light of comments from the boating community, amended wording for section 2.3 ii) Homes for boat dwellers would be proposed;
- and agreed with the point about the consultation

## 7. Local Plan Preferred Options

The Head of Planning, Sustainable Development and Regulatory Services submitted a report which seeks approval to submit the draft Oxford Local Plan 2036 for public consultation.

Cllr Hollingsworth, Board Member for Planning and Regulatory Services presented the report and the consultation documents and proposed amendments to section 2.3 ii) Homes for boat dwellers boxes a and c:

|   | Option for policy approach   | Consequences of policy approach   | Options, Conclusion                      |
|---|--|---|--|
| a | Add before the text:<br><i>Assess need for residential boat moorings and include....</i> | add before the text<br><i>The Gypsy, Traveller and Showpeople Accommodation assessment 2017 will be updated to assess the need for residential moorings. However it is not expected that if a need is identified it will be possible to fully meet that need because of limited capacity. The proposed approach ensures</i> | Preferred option                         |
| B | No change  | No change   | No change                                |
| c | No change  | No change   | Alternative<br><u>Rejected</u><br>option |

The consultation process was discussed.

### The City Executive Board resolved to:

1. **approve** the Oxford Local Plan 2036 Preferred Options document for consultation with the amendment above; and
2. **delegate Authority** to the Head of Planning, Sustainable Development and Regulatory Services, in consultation with the Board Member for Planning and Regulatory Services, to make any necessary editorial corrections to the document and to agree the graphically designed version before publication.

## **8. Tender for Maintenance and Repair work**

The Executive Director of Sustainable City submitted a report seeking approval to submit a bid to Ubico for the maintenance and repair service to vehicles, mobile plant and equipment, as the potential value of the bid exceeds delegated authority levels. Cllr Turner, Board Member for Finance and Asset Management presented the report.

### **The City Executive Board resolved:**

1. **to authorise** the submission of a bid to Ubico (a company wholly owned by Local Authorities) to undertake maintenance and repair service to vehicles, mobile plant and equipment owned by West Oxfordshire District Council.
2. and in the event that the bid is successful, **to grant delegated authority** to the Executive Director of Sustainable City, in consultation with the Council's S151 Officer and Monitoring Officer, and subject to the contract making a satisfactory contribution towards overheads, to enter into an appropriate contract for the supply of the relevant repair and maintenance services.

## **9. Minutes**

The City Executive Board resolved to approve the amended minutes of the meeting held on 11 May 2017 as a true and accurate record.

## **10. Matters Exempt from Publication**

The City Executive Board did not move into confidential session.

## **11. Exempt Appendix 1\_Bid for Maintenance and Repairs Work**

The City Executive Board noted without discussion the contents of the not for publication appendix to the tender report.

**The meeting started at 5.00 pm and ended at 5.50 pm**

**Chair .....**

**Date: 18 July 2017**